

**FITCH-RONA EMS COMMISSION MEETING MINUTES**  
**Fitch-Rona EMS District**  
**101 Lincoln St., Verona, WI**  
**Thursday, July 11, 2024**

With a quorum present, the meeting was called to order at 7 PM. Roll Call Present: James Roberts, Connie Hilla, Dave Lonsdorf, Deb Paul, Patrick Lytle, Jim Wheeler, Sue Luginbuhl. Absent: Derek Johnson, Brent Kyzer-McHenry. Also present: Chief Patrick Anderson, Deputy Chief Jeff Dostalek, Michelle Wachter, EMS Office Manager, and Scott Yarbrough, Fitchburg FACTv.

**Public Comments:** None

**Swearing in and pinning of Paramedic Mollie Olson**

Chief Anderson provided the background on Mollie's internship with the district and thanked co-mentors, Kelly Cloudsdale and Andrew Jensen for helping Mollie succeed.

**Review and approval of meeting minutes from June 13, 2024**

Motion by Roberts, Paul second. *Motion carried.*

**Chief's Report**

Chief Anderson noted an increase in runs putting the district at a 3.4% increase for the year. He mentioned that there was 29 times last month when all the trucks were out at the same time resulting in 8 times that neighboring districts assisted with calls. He also alluded to the rest of the routine data reviewed. He noted that 3 Rivers has knocked down the aging amount and is continuing to work on the remaining balance.

The Chief noted that the district financials are on track as projected. He mentioned 12 milestones for the district with Dale Dow (26 years) and Gary Salmela (23 years) rounding out the top.

The Chief mentioned that the replacement ambulance delivery (2023) has now been pushed out to December. He followed up with the need to start the order for the 2027 ambulance as they are out about 3 years in production. The Chief noted that the WI State Patrol is responsible for biennial ambulance inspections. They completed the inspections for FitchRona at the beginning of the month. Minor things to repair/replace.

The Chief noted "shout outs" to staff for work and/or recognition in specific areas of work.

Update on current Intergovernmental Agreement (IGA) discussions

The Chief provided the background for the agreement and the funding being based on equalized value. He noted conversations with the mayors on looking at the funding, the agreement and overall operations of the district. He noted that there would be more discussion moving forward with each of the respective city council members. Nothing is actionable at this time. The Chief will let the commission members know when this is up on the agenda from the municipalities.

There were a few follow-up comments from commission members noting that they would like to see the numbers and comparisons and concern that they would like to hear the perspectives of the municipalities.

## **Subcommittee Reports**

- a. **Personnel:** No meeting held
- b. **Finance:** No meeting held

### **Review and approval of accounts payable checks authorized by Chief Anderson**

Motion to approve by Luginbuhl, Lytle second. *Motion carried.*

### **Resolution 2024-2 – Approval of GASB 54**

Chief Anderson explained the document and the need for approval. Motion made by Wheeler to approve, Luginbuhl second. *Motion carried.*

### **Review and possible action in the 2025 FitchRona Operating Budget**

Chief Anderson noted that a change was made from what commission members received prior due to notification of WRS rates increasing for 2025. The increase is out of the control of the district and increases costs a little over \$15,000 annually. He also noted that we don't have the health insurance rates yet, but have budgeted for an 8% increase.

The Chief went on to note that the equalized value will be known on August 1<sup>st</sup> and he will update the budget showing municipality impact once that is received.

With all shown at this time and the increase in run rates last year, the increase to municipalities is about 2% due to run rates covering a portion of the 3.9% increase in the budget.

Motion to approve the budget for submission to municipalities by Roberts, Wheeler second. *Motion carried.*

### **Review and possible action on Policy 6.5.1.0 – Charges for Ambulance Services**

Chief Anderson noted that the new billing company reached out on whether the district would want to charge a non-sufficient funds fee (NSF) when checks are returned and to recoup the cost the district would pay the bank for these fees. There was minimal discussion leaning toward this being a good idea. Motion to approve a fee by Luginbuhl, Paul second. *Motion carried.*

### **Other Business:**

The Chief noted that the annual meeting in October to present the budget is for municipal representatives to attend in addition to commission members. He noted that no one showed up from the municipalities outside of the commission in 2023. It is in the intergovernmental agreement that this meeting be held each year. He asked commission members to let him know if they have any ideas about this to provide the best use of time for all parties.

**Adjournment:** Motion to adjourn at 7:41 PM by Paul, Second Wheeler. *Motion carried.*

The next meeting will be held on August 8, 2024, at 7 pm.

Approved:



David Lonsdorf, Commission Chair (Pro Tem)