

## FITCH-RONA EMS COMMISSION MEETING MINUTES

Fitch-Rona EMS District  
101 Lincoln St., Verona, WI  
Thursday, March 21, 2024

With a quorum present, the meeting was called to order at 7 PM. Roll Call Present: James Roberts, Connie Hilla, Kate Cronin, Dave Lonsdorf, Sue Luginbuhl. Absent: Derek Johnson, Brent Kyzer-McHenry, Jim Wheeler. Also present: Chief Patrick Anderson, Michelle Wachter, EMS Office Manager, and Scott Yarbrough, Fitchburg FACTv.

**Public Comments:** None

### **Swearing in and pinning of Paramedic Lane Mathson**

### **Review and approval of meeting minutes from January 18, 2024**

Motion by Roberts, Cronin second. *Motion carried.*

### **Chief's Report**

Chief Anderson noted that district calls were up 8% in February. He noted that there have been eight times this year when other districts needed to assist as all of our district trucks were on calls.

The Chief discussed the receipts, the new and old billing companies, and why we are still getting funds reported on the aging report from 3 Rivers Billing. He noted that EMS/MC is assisting with the aging and that it should drop next month. The Chief went on to explain run volume comparisons with other districts.

Chief Anderson shared the order for the new ambulances has been delayed again until November and he will be talking with the dealer regarding the next ambulance for 2027 which will need to be ordered this year. He noted "shout outs" which included Deputy Chief Dostalek providing familiarization for CPR to Park Printing and for the district receiving a thank you for assisting with an ambulance in Evansville after the tornadoes.

The Chief noted the audit review wrapping up in early April and that this would be Kate Cronin's last meeting. She has been on the commission for six years and we thank her for her service!

### **Subcommittee Reports**

- a. **Personnel:** Discussion to take place in closed session.
- b. **Finance:** Discussion to take place in closed session.

### **Review and approval of accounts payable checks authorized by Chief Anderson**

Motion to approve by Luginbuhl, Roberts second, *Motion carried.*

**Closed session.** Motion to move to closed session pursuant to WI Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Compensation of non-represented employees of the district. Motion to approve Cronin, Second Roberts. *Motion carried.*

## **Reconvene to Open Session**

**Discussion and possible action on items discussed in closed session:** None

**Closed session.** Motion to move to closed session pursuant to WI Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Compensation of Field Training Officer position and Lateral Transfers – creation of a Memorandum of Understanding with Local 311. – Chief Anderson explained that there was no action recommended by the subcommittees beyond further discussion with the union steward regarding the proposition of creating memos and he did not believe a closed session or further discussion was necessary.

## **Other Business:**

- 1) Discussed changing meetings to the second Thursday of the month as the current schedule conflicts with other meetings attended by commission members. Chief Anderson will share with the municipalities to see if there is any issue with this.
- 2) Kate Cronin said a few words for her last meeting. She specifically noted a thank you to the district for the outreach work and training that is done with the public.

**Adjournment:** Motion Roberts, Second by Hilla to adjourn at 7:51 PM. *Motion carried.*

The next meeting will be held on April 11, 2024, at 7 pm.

Approved:

A handwritten signature in cursive script that reads "Derek Johnson".

Derek Johnson, Chair