

FITCH-RONA EMS COMMISSION MEETING MINUTES
Fitch-Rona EMS District
101 Lincoln St., Verona, WI
Thursday, June 18, 2026

With a quorum present, the meeting was called to order at 7:00 PM.

Roll Call Present: Allison Kirk, Daniel Schultz, Jake Lepper, Mary Wienkers, Patrick Lytle, David Lonsdorf. Absent: Stephen Fusco. Also present: Chief Patrick Anderson, Deputy Chief Devon Anders, Office Manager Michelle Wachter and Scott Yarbrough, Fitchburg FACTv.

Public Comments: None

Review and approval of meeting minutes from May 21, 2026

Motion by Kirk, Schulz second. *Motion carried.*

Review and approval of meeting minutes from June 3, 2026

Motion by Schulz, Kirk second. *Motion carried.*

Chief's Report

Chief Anderson noted a jump in calls from the previous month and the district is currently down in runs by 1.2% from last year. He noted mutual aid from surrounding districts has been needed 29 times this year when all the district ambulances were on calls.

The Chief indicated that CPR/First Aid classes were held for the City of Fitchburg Parks/Rec Summer staff.

On the financial side, Chief Anderson discussed the aging report and his ongoing conversations with the billing company regarding outstanding accounts. Cash on hand is where it is expected to be.

Milestones for paramedics were mentioned with a note that volunteer, Tom Bates, is leaving after 36 years. Next month the district will be swearing in two interns and one more in August.

The Chief went on to note that ambulance inspections were done recently.

In Shoutouts, the chief thanked the staff (Jessi Peters and Ross Williams) who assisted with checking out the trucks to pass the state inspection. He also thanked Chip Hankley for coordinating the Spring bike medic training/refresher. In addition he noted that Meriter Hospital reached out the recognized paramedics Kaczmariski and Jesberger for their outstanding patient care.

On a recent personnel case, the Chief noted that the union did file for arbitration following the June 3rd meeting on the grievance. He also noted that on the MOU regarding permanent part time positions approved at the May commission meeting met with some proposed changes from the union and he will bring back to the commission for review and approval.

Resolution 2026-03 Approval of GASB 54

The Chief explained the document and motion to approve was made by Schulz, Second Kirk. *Motion carried.*

Review and approval of accounts payable checks authorized by Chief Anderson

Motion Kirk, Second Schulz. *Motion carried.*

Review and explanation of the District check approval and signing authority

The chief explained when checks require two signatures and the need to update the district information to remove a previous commission member and add a new member.

Commission member Schulz nominated Commission Member Jake Lepper as the third signer for the district. The nomination was seconded by Kirk. *Motion carried.*

Resolution 2026-04 – Use of Unassigned Fund Balance for Post-Retirement Health Care Fund Payout

The Chief explained the unassigned funds and noted in the last audit the amount sitting there. He proposed to use some of the unassigned fund balance to payout retirement healthcare for newly retired employees rather than take from the designated account. He felt saving the funds in the account would be helpful for future retirements coming up.

Motion to approve the use of unassigned fund balance for post-retirement healthcare by Kirk, seconded by Lepper. *Motion carried.*

2027 Budget Presentation (Not actionable)

The Chief summarized what he is asking for in the 2027 proposed district budget. He noted that there will still be some adjustments due to the equalized values not being published until the end of July, but with the new formula, there would be minimal impact. He explained that the commission only approves submission to the municipalities as they go through each of their own budgets.

The Chief explained the changes to the revenues and expenses from the 2026 budget including salaries/wages. He noted that he did not increase ambulance rates in 2026, so he will bring a rate review to the commission next month. There was discussion what the district receives for the medical director fees as the Chief is proposing and increase to that budget line. After further discussion/explanation the commission would also like to have the medical director (Dr. Mancera) come to a future meeting to talk about what all those fees cover. Next month the commission will need to approve the budget for submission to municipalities.

Other Business:

None

Adjournment: Motion Schulz, Lepper second to adjourn at 7:53 PM. *Motion carried.*

Next monthly commission meeting – July 16, 2026, at 7 pm.

Approved:

David Lonsdorf, EMS Commission Chair

DRAFT