FITCH-RONA EMS COMMISSION MEETING MINUTES
Fitch-Rona EMS District
101 Lincoln St., Verona, WI
Thursday, March 13, 2025

With a quorum present, the meeting was called to order at 7 PM. Roll Call Present: James Roberts, Connie Hilla, Stephen Fusco, Brent Kyzer-McHenry, Derek Johnson, Jim Wheeler, Sue Luginbuhl. Absent: Dave Lonsdorf, Deb Paul. Also present: Chief Patrick Anderson, Deputy Chief Jeff Dostalek, Michelle Wachter, EMS Office Manager, and Scott Yarbrough, Fitchburg FACTv.

Public Comments: None

Swearing in of Deputy Chief Devon Anders

Review and approval of meeting minutes from January 9, 2025
Motion by Roberts, Luginbuhl second. *Motion carried.*

Chief's Report
Chief Anderson went through the district calls data and noted that calls increased in January and February likely due to increased calls for the flu and norovirus.

The Chief noted several of the events EMS staff have worked at and updated the commission on Stop the Bleed and CPR classes Deputy Chief Dostalek has worked on at the libraries. The Chief also mentioned the Falls Prevention grant the district was awarded from the County that Deputy Chief Dostalek is spearheading. Deputy Chief Dostalek proceeded to explain what the grant was all about and what it meant for the aging community the district serves.

The Chief noted milestones for two LTE staff. He mentioned the two new ambulances that were delivered to the district along with what the purchase entailed along with one retired ambulance being taken to auction. The Chief gave a shout out to Andrew Jensen, Chip Hankley and Devon Anders along with others for their hard work on decommissioning the old ambulance and commissioning the two new ambulances. He noted that it takes a lot of work and appreciated the work done.

The Chief noted an active shooter course that was successful with community partners in Verona and the onboarding of a new LTE. He also noted the financial audit that is currently active.

The Chief discussed the financial and aging report, noting the cash on hand was higher at this point because we are early in the budget cycle.

The Chief updated the commission on the current status of the Intergovernmental Agreement (IGA) revisions. He noted that the municipalities are working on it and keeping him involved and updated with questions. He noted that the plan is to have it signed in June or July in order to get into the budgets for 2026.

Review and approval of accounts payable checks authorized by Chief Anderson

The Chief noted that there were a significant number of checks written to individuals. He shared that the previous billing company (3 Rivers) owner had not been keeping up on patient and insurance company refunds for duplicate payments. The current company had bought out 3Rivers and was working with them to clean up the old accounts that were still there. There was a question if any additional refunds would be "found". The Chief explained that he was assured that 3Rivers had gone through the old accounts and no additional refunds were outstanding. The total was about $50,000 in duplicate payments. Michelle has been working to get the checks sent out; however, many are being

returned due to deceased patients or bad addresses. The new billing company's compliance department has been working with us to make sure we are following regulations.

Motion to approve by Wheeler, Roberts second, *Motion carried.*

Discussion and possible action on an update to the Memorandum of Understanding with Local 311 regarding Field Training Officer Pay

The Chief explained the changes to the MOU that the union suggested. After discussion, there was hesitance to accept the suggested language and a motion was made to continue with the FTO stipend that the district has been paying since January 1, 2025, since we were under the understanding the MOU has been signed and the Chief is to work with the union on language for the MOU. Motion by Roberts, Kyzer-McHenry second. *Motion carried.*

Other Business:

Commission Member Wheeler noted that this was his last EMS meeting as he didn't rerun for his council position. It was noted that Commission Member Hilla would be stepping down from her citizen appointment and Kyzer-McHenry also did not rerun for his council position and they would no longer be members of the commission. All three were thanked for their contributions to the district.

With the changes in the commission and council positions in April, the Chief recommended that the April Commission meeting be canceled unless pertinent business comes up. There was consensus to proceed with the proposal.

Adjournment: Motion Wheeler, Second by Roberts to adjourn at 7:53 PM. *Motion carried.*

The next meeting will be held on May 8, 2025, at 7 pm.

Approved:

Derek Johnson, Chair